

**FIRST CONGREGATIONAL CHURCH
UNITED CHURCH OF CHRIST
SPRINGFIELD, VERMONT**

BYLAWS

AS REVISED MAY 2004

ARTICLE I

THE CORPORATION

Section 1. Name

The name of this corporation shall be the First Congregational Church, United Church of Christ, Springfield Vermont, hereinafter referred to as FCC.

Section 2. Purpose

The purpose of FCC shall be to foster growth in the lives of members and others as set forth in the Covenant of the FCC and its Commitment to the Wider Church Relationship.

Section 3. Functions

- a. to help one another understand and celebrate God's revelation
- b. to care for persons within and beyond FCC membership
- c. to establish a sound program of enlistment, property maintenance and fiscal responsibility
- d. to plan for organizational evaluation and development

Section 4. Dissolution

Should the governing body of the FCC vote to dissolve the corporation, the assets of said corporation shall be assigned to the Vermont Conference of the United Church of Christ.

ARTICLE II

MEMBERSHIP

Section 1. Composition

FCC shall be composed of individuals who meet the qualifications specified in these bylaws.

Section 2. Qualifications

a. Eligibility

A member shall have

1. confessed faith in God as revealed through Jesus Christ
2. been baptized
3. accepted the covenant of the FCC

b. Acceptance

A person may be received into membership by confirmation, confession of faith, reaffirmation of faith, or by letter of transfer.

Section 3. Responsibilities

Members shall:

- a. encourage one another and others in Christian life and worship
- b. share Christian concern for fellow beings
- c. seek all those who would join with us in our faith and dedication
- d. participate in the life, fellowship and work of the Church
- e. give faithful support and leadership to the mission of FCC

ARTICLE II - - cont'd.

Section 4. Rights

Each member shall be entitled to:

- a. be a candidate for FCC elective and appointive positions in accordance with these bylaws
- b. participate and vote in annual and special meetings of the FCC governing body
- c. receive the church newsletter
- d. receive from FCC members encouragement in Christian life, learning and worship

Section 5. Membership Status

- a. Active: Member who fulfills responsibilities stated in Art. 11, sec. 3
- b. Associate: One holding membership in another church and meeting the qualifications in Section 2
An Association member may be given the membership rights of Article II, Section 4
- c. Inactive:
 - (i) Member holding membership in another church and not attending worship or pledging financial support for 2 years.
 - (ii) Member not attending worship or pledging financial support for 2 years.

Section 6. Change in Membership Status

- a. Transfer: a member may request and shall be granted a letter of transfer to another church
- b. Release: a member may request in writing to be released from membership and such request shall be granted.
- c. Return: an inactive member who attends worship or makes a financial pledge shall be reclassified as an active member.
- d. Authority: After approval by the Parish Care Committee, a member shall be received into Church membership or associate membership, granted a letter of transfer, placed on an inactive membership list, reinstated to active membership or released from membership by the Council.

ARTICLE III

GOVERNANCE: FCC IN ASSEMBLY

Section 1. Definition

The membership of FCC in a duly called meeting is the official and governing body of FCC.

Section 2. Composition

All FCC members in attendance at the duly called meeting shall form the voting body.

Section 3. Authority

The FCC in Assembly shall:

- a. determine FCC policies and positions
- b. delegate authority and define accountability for the implementation of FCC policies and positions approved by the FCC in Assembly

Section 4. Responsibilities

The FCC in Assembly shall:

- a. establish rules of procedure for meetings of the FCC in Assembly
- b. elect officers and committee members
- c. adopt and maintain bylaws
- d. call or dismiss ministers
- e. transact the general business of FCC
- f. adopt the annual budget

Section 5. Meetings

- a. The FCC shall meet annually in Assembly.
- b. The annual meeting shall be held on the Wednesday following the third Sunday in May.
- c. FCC members shall be notified in print at least ten (10) days prior to annual meeting.

ARTICLE III

Section 5 - - cont'd.

- d. A special meeting of FCC shall be called by the Clerk upon the written request of a minimum of five (5) members, by a minister or by the Church Council.
- e. FCC members shall be notified in print at least seven (7) days prior to a special meeting.

Section 6. Quorum

A quorum for transaction of business by the FCC in Assembly shall consist of 25 members and four (4) members of the Council, one of whom shall be the Moderator or the Assistant Moderator.

Section 7. Nominations, Elections & Calling

a. Nominations

A candidate for office shall be an FCC member and shall consent to serve if elected.

b. Elections

1. Election shall be by ballot in accordance with FCC policy. Results shall be announced at the Annual Meeting.
2. A plurality vote shall constitute an election. In case of a tie, the choice shall be by ballot.
3. The term of office shall begin at the adjournment of the Annual Meeting.

c. Challenge

Any challenge to the election shall be filed with the Clerk not more than 30 days after adjournment of the Annual Meeting.

d. Removal of Elected Officials

Any official elected by the FCC membership may be removed whenever such action is deemed to be in the best interests of the Church. Removal of an elected official requires a majority vote of the FCC in Assembly.

e. Calling of Minister(s)

Calling or dismissal of a minister shall be at a special meeting of the FCC. A two-thirds vote shall constitute a call or dismissal.

ARTICLE IV
THE CHURCH COUNCIL

Section 1. Definition

The Church Council, hereinafter referred to as the Council, is the corporate body composed of

- a. Officers, Deacons, Directors and Youth elected by the FCC membership
- b. Minister(s) of FCC

Section 2. Composition: The Church Council shall consist of the following:

- a. Seven (7) officers: Moderator, Assistant Moderator, Clerk, Assistant Clerk, Chief Financial Officer, Treasurer and Financial Secretary.
- b. Twelve (12) Deacons, who shall be the nine (9) adult members of the Parish Care Committee and the Chairs of the Worship, Christian Education and Social Concerns Committees. In case of absence a Chair may request an elected committee member to serve as temporary council member.
- c. Two (2) Directors, who shall be the Chairs of the Property and the Stewardship Committees.
- d. Two (2) youth members may be elected, provided, however, that the Church Council may be complete without any youth members, if none are elected.
- e. Minister(s) of FCC shall be voting members of the Council.
- f. In the absence of the Treasurer, the Assistant Treasurer may assume the Treasurer's position on the Council.
- g. In the absence of the Financial Secretary, the Assistant Financial Secretary may assume the Financial Secretary's position on the Council.

Section 3. Authority of the Council

The Council shall have the authority delegated to it by the FCC in Assembly including the duty and power of acting for the Membership between meetings of the FCC in Assembly and other duties and powers as defined in these bylaws.

ARTICLE IV - - cont'd.

Section 4. Accountability

The Council shall report and be accountable to the FCC in Assembly.

Section 5. Responsibilities

The Council shall:

- a. exercise the corporate responsibility and fiduciary duties of the FCC consistent with applicable provisions of law
- b. establish policies and procedures for the transaction of business, coordination of FCC activities and operation and maintenance of Church property.
- c. provide for implementation of FCC policies and positions approved by the FCC in Assembly
- d. establish financial policies and procedures and appoint auditors. Annually present to the membership:
 1. the auditors report of the church's financial records;
 2. a recommended budget for the upcoming fiscal year.
- e. obtain authority from FCC in Assembly to borrow a sum which exceeds 2% of the annual budget
- f. encourage the collection and preservation of documents and other material contributing to the historical record of FCC
- g. recommend to FCC in Assembly the calling of ministers and the terms of the ministerial relationship
- h. establish policies and procedures of nominations and elections
- i. establish standing and special committees of the Council as deemed necessary for the performance of its duties and define the accountability and responsibilities of such committees

ARTICLE IV

Section 5 - - cont'd.

- j. make appointments and fill vacancies as delegated to the Council in these bylaws
- k. define qualifications for appointive office unless otherwise specified in these bylaws
- l. provide for FCC liaison or representation at meetings of other groups, organizations, or agencies: Church, voluntary, public or governmental
- m. establish policies and procedures for receiving applicants to FCC membership, granting transfers, keeping an active membership list and releasing members from the FCC
- n. act on recommendations from FCC committees
- o. assume other duties as may be provided for elsewhere in these bylaws and/or FCC in Assembly

Section 6. Term of Office

- a. A Minister of the FCC shall be a member of the Council until the termination of the ministerial relationship.
- b. The Moderator and Assistant Moderator shall be elected for a 2-year term. Elections shall be in odd numbered years.
- c. The Clerk and Assistant Clerk shall be elected for a 2-year term. Elections shall be in even numbered years.
- d. Members of the Finance Committee shall serve a two-year term and shall serve until their successors are elected. The Chief Financial Officer, Assistant Treasurer and Assistant Financial Secretary may serve no more than two (2) consecutive terms in the same position. The Treasurer and Financial Secretary may serve an unlimited number of terms.
- e. All other Adult Council members shall serve in accordance with their respective committee terms and positions.

ARTICLE IV

Section 6 - - cont'd.

- f. With the exception of the Treasurer and Financial Secretary no Officer, Deacon or Director shall serve more than two (2) consecutive terms in the same office. Service of $\frac{3}{4}$ of the term shall be considered a full term.
- g. Youth members may be elected for a one (1), two (2), or three (3) year term.

Section 7. Qualifications

To be eligible to serve on the Council, a person shall hold a membership in the FCC.

Section 8. Vacancies

In the event of a vacancy

- a. in the office of Moderator, the Assistant Moderator shall become Moderator for the remainder of the term
- b. in the office of another Officer, Deacon or Director, the Council shall fill the vacancy by appointment until the next meeting of the FCC in Assembly

Section 9. Duties of Officers

- a. The Moderator of FCC shall serve as
 - 1. the lay leader of the Church
 - 2. presiding officer of the FCC in Assembly, the Council and the Executive Committee of the Council
- b. The Assistant Moderator shall assume the duties of the Moderator in the absence of the Moderator or at the discretion of the Moderator.
- c. The Clerk shall be responsible for:
 - i. ensuring that records are maintained of meetings of FCC in Assembly, the Council and the Executive Committee of the Council
 - ii. maintaining an up-to-date membership list
 - iii. properly notifying the membership of FCC Annual and Special meetings

ARTICLE IV

Section 9 - - cont'd

- d. The Assistant Clerk shall assume the duties of the Clerk in the absence of the Clerk or at the discretion of the Clerk.
- e. The Chief Financial Officer shall be the Chair of the Finance Committee and shall represent the Church in financial transactions authorized by the Council.
- f. The Treasurer shall be responsible for monitoring the disbursement of all funds of the FCC and shall provide reports to the Finance Committee, the Council and the membership.
- g. The Financial Secretary shall be responsible for monitoring all income of the FCC and shall provide reports to the Finance Committee, the Council and the membership.

Section 10. Standing Committees of the Council

- a. Executive Committee:
 - i. Composition
There shall be an Executive Committee of the Council composed of the Moderator, Assistant Moderator, Clerk, Chief Financial Officer, Treasurer and Minister(s). The Assistant Treasurer may serve in the absence of the Treasurer, and the Assistant Clerk may serve in the absence of the Clerk.
 - ii. Accountability
Any recommendation or action concerning business transacted shall be an agenda item at the next meeting of the Council
 - iii. Responsibilities
The Executive Committee is responsible for:
 - (a) acting for the Council between meetings of the Council
 - (b) transacting any business deemed advisable by a Minister or a Moderator, and meetings may be called for that purpose by a Moderator or Minister. Such business may include but shall not be limited to matters of an emergency nature, personnel issues, Staff and Ministerial reviews, planning, or matters requiring legal or other special counsel

ARTICLE IV

Section 10 - - cont'd.

- b. Historical Committee
 - i. Composition
A minimum of three (3) members appointed by the Council
 - ii. Accountability
The Committee's recommendations or actions shall be agenda items at the next meeting of the Church Council
 - iii. Responsibilities
The Historical Committee will:
 - (a) determine what is now and what is likely to be of historical interest
 - (b) maintain and make available to the membership an historic record of the FCC
 - (c) maintain an inventory of retained historical material
 - (d) establish protocols for the care, storage and use of the inventoried material
 - (e) write an annual report that includes any information of value to future church anniversaries or occasions
 - (f) seek ways for the membership to learn from the occurrences of former times
 - (g) submit a projected budget to the Council.

Section 11. Meetings

- a. Meetings of the Council shall be held at least five (5) times annually, at time determined by the Council. Special meetings may be called by the Moderator or by a Minister and shall be called upon written request of at least five (5) members of the Council. Such request shall be made with a seven (7) day notice.

Section 12. Quorum

Thirteen members of the Council shall constitute a quorum at any meeting of the Council.

ARTICLE V

STANDING COMMITTEES

Section 1. Definition

There shall be standing committees of the FCC for the following missions:

- a. Telling Mission
 - 1. Worship Committee
 - 2. Christian Education Committee
- b. Caring Mission
 - 1. Parish Care Committee
 - 2. Social Concerns Committee
- c. Operating Mission
 - 1. Property Committee
 - 2. Finance Committee
 - 3. Stewardship Committee
 - 4. Bylaws Committee
- d. Pastoral Relations Committee

Section 2. Composition

- a. The Worship, Education, and Social Concerns Committees shall be composed of at least six (6) adult members elected by the FCC in Assembly.
- b. The Parish Care Committee shall be composed of nine (9) adult Deacons elected by the FCC in Assembly.
- c. The Stewardship Committee shall be composed of at least nine (9) adult members, three (3) of whom shall be assigned as Nominating Committee
- d. The Finance Committee shall be composed of the Chief Financial Officer, Treasurer, Assistant Treasurer, Financial Secretary, and Assistant Financial Secretary.

ARTICLE V

Section 2 - - cont'd.

- e. The Pastoral Relations Committee shall be composed of six members plus the minister. Each member will serve three years. The terms of service will be staggered so that each year two new members will be elected. It is desired that when a new interim or settled minister is called, one member of the PRC will be a member of the Search Committee that presented the minister to the congregation. Nominations to the PRC may come from the minister, the PRC, and/or the congregation at large. The names should be provided to the Nominating Committee for recommendation and vote at the Annual Meeting of the membership.
- f. All other standing committees shall be composed of at least three (3) adult members elected by the FCC in Assembly.
- g. A committee shall select its chair from among its members.
- h. The Church School Director and the Assistant Church School Director shall be voting members of the Christian Education Committee.
- i. Youth members may be nominated and elected as voting members of any committee. Youth elected to the Parish Care Committee may serve as Deacon.

Section 3 Term of Office

- a. Members of Finance Committee shall serve a two-year term and shall serve until their successors are elected. The Chief Financial Officer, Assistant Treasurer and Assistant Financial Secretary may serve no more than two (2) consecutive terms in the same position. The Treasurer and Financial Secretary may serve an unlimited number of terms.
- b. Members of all other standing committees shall serve a 3-year term and shall serve until their successors are elected. Members may serve no more than two consecutive terms. Youth members may be elected for a one (1), two (2) or three (3) year term.

Section 4. Accountability

Elected Standing Committees shall be accountable to FCC membership and report to the Council, except that the Pastoral Relations Committee shall be accountable and report solely to the FCC membership .

Section 5. Vacancies

A vacancy on a standing committee shall be determined by a majority of the Council. Such vacancy may be filled by appointment by the Council.

ARTICLE V - - cont'd.

Section 6. Responsibilities

a. The Worship Committee shall:

1. cultivate group and personal worship opportunities for better understanding and celebration of God's revelation
2. be responsible for such aids to worship as music, altar adornment, ushers, lay participation.
3. in the absence of the Minister(s), be responsible for supplying worship leadership
4. establish a plan of operation for carrying out committee responsibilities
5. advise the Council regarding committee plans
6. maintain communication and cooperation with other FCC groups on matters of mutual concern
7. submit its projected budget to the Council
8. assume other responsibilities as assigned by the FCC in Assembly and by the Council
9. the Committee Chair shall serve as Deacon and shall join with the Parish Care Committee and the Chairs of the Social Concerns and Christian Education Committees in the preparation and serving of Communion

ARTICLE V

Section 6 - - cont'd.

- b. The Christian Education Committee shall:
 - 1. make available Christian Education opportunities designed to foster children, youth and adult commitment to the life and mission of the Christian faith
 - 2. provide for the confirmation experience
 - 3. provide for the recruitment and guidance of Christian Education staff
 - 4. establish a plan of operation for carrying out committee responsibilities
 - 5. advise the Council regarding committee plans
 - 6. maintain communication and cooperation with other FCC groups on matters of mutual concern
 - 7. submit its projected budget to the Council
 - 8. assume other responsibilities as assigned by the FCC in Assembly and by the Council
 - 9. the Committee Chair shall serve as Deacon and shall join with the Parish Care Committee and the Chairs of the Worship and Social Concerns Committees in the preparation and serving of Communion.

ARTICLE V

Section 6 - - cont'd.

- c. The Parish Care Committee shall
 - 1. plan, coordinate efforts and share responsibility for the systematic care of all within FCC fellowship
 - 2. serve as communication link between and among the minister(s), the Council and the Parish
 - 3. establish a program for the reception of new members
 - 4. establish a plan of operation for carrying out committee responsibilities
 - 5. advise the Council regarding committee plans
 - 6. maintain communication and cooperation with other FCC groups on matters of mutual concern
 - 7. submit its projected budget to the Council
 - 8. assume other responsibilities as assigned by the FCC in Assembly and by the Council
 - 9. the Committee Chair shall join with the Chairs of the Social Concerns, Christian Education and Worship Committees in the preparation and service of Communion

ARTICLE V

Section 6 - - cont'd.

- d. The Social Concerns Committee shall:
 1. develop and/or coordinate all FCC efforts in caring for those outside the life of the parish
 2. foster and promote a program of social education and action for the FCC
 3. establish a plan of operation for carrying out committee responsibilities
 4. advise the Council regarding committee plans
 5. maintain communication and cooperation with other FCC groups on matters of mutual concern
 6. submit its projected budget to the Council
 7. assume other responsibilities as assigned by the FCC in Assembly and by the Council
 8. the Committee Chair shall serve as Deacon and shall join with the Parish Care Committee and the Chairs of the Worship and Christian Education Committees in the preparation and serving of Communion

ARTICLE V

Section 6 - - cont'd.

- e. The Property Committee shall:
 1. plan for and supervised the maintenance, disposition, alterations, replacement and addition to FCC property and to major equipment
 2. consult with the Finance Committee regarding the amount and kind of insurance carried on all FCC property
 3. employ, supervise and terminate maintenance staff
 4. establish a plan of operation for carrying out committee responsibilities
 5. advise the Council regarding committee plans
 6. maintain communication and cooperation with other FCC groups on matters of mutual concern
 7. submit its projected budget to the Council
 8. assume other responsibilities as assigned by the FCC in Assembly and by the Council

ARTICLE V

Section 6 - - con'td.

- f. The Finance Committee shall:
 1. account for all receipts and disbursements
 2. propose an annual budget to the Council
 3. invest and manage endowment and other funds
 4. obtain the approval of the Council prior to changing investment policies or companies
 5. analyze and project financial problems and opportunities
 6. arrange insurance to safeguard property and persons
 7. advise the Council regarding committee plans
 8. provide assistance and direction to committees in analysis, management and proposal of budgets
 9. maintain communication and cooperation with other FCC groups on matters of mutual concern
 10. assume other responsibilities as assigned by the FCC in Assembly and by the Council
 11. the Assistant Treasurer shall assist the Treasurer and, in the absence of or at the discretion of the Treasurer shall assume the duties of the Treasurer
 12. the Assistant Financial Secretary shall assist the Financial Secretary and, in the absence of or at the discretion of the Financial Secretary shall assume the duties of the Financial Secretary

ARTICLE V

Section 6 - - cont'd.

- g. The Stewardship Committee shall:
 - 1. establish and ongoing program which enlists the time, talent and financial resources of FCC members
 - 2. Charge the nominating committee with:
 - a. requesting names of candidates for all open and expiring terms of office
 - b. preparing a slate of nominees
 - c. presenting such slate to the Council prior to the publication of the Call to Annual Meeting.
 - d. presenting the slate of nominees to the membership
 - e. preparing a slate of members willing to serve in appropriate positions; presenting such slate to the Council prior to the publication of reports for the Annual Meeting.
 - 3. establish a plan of operation for carrying out committee responsibilities
 - 4. advise the Council regarding committee plans
 - 5. maintain communication and cooperation with other FCC groups on matters of mutual concern
 - 6. submit its projected budget to the Council
 - 7. assume other responsibilities as assigned by the FCC in Assembly and by the Council

ARTICLE V

Section 6 - - cont'd.

- h. The Bylaws Committee shall
 - 1. interpret these bylaws
 - 2. evaluate changes in FCC structure or functions for consistency with these bylaws
 - 3. receive and prepare proposed amendments to these bylaws, report them to the Council and submit them to the FCC in Assembly
- i. The Pastoral Relations Committee (“PRC”) shall advise the minister and support the minister’s leadership. The goals of the PRC are the professional growth and well-being of the minister and the promotion of mutual ministry between the minister and congregation. The PRC will meet at least quarterly, and more frequently as needed. Dates and time of regular quarterly meetings will be announced to facilitate communication of issues from the congregation to the PRC prior to the meeting. Meetings of the PRC shall be in private and all discussions shall be confidential. The PRC shall report to the membership at the Annual Meeting. Written reports may also be included in the newsletter following committee meetings. Reports will summarize general subjects but will not violate the confidentiality of discussions at PRC meetings. Should the need for immediate action arise, the PRC will consult the Executive Committee of the Church Council for guidance.

ARTICLE VI

DELEGATES

Section 1. Definition

Delegates are the official representative of FCC to meetings and conventions selected by the Council.

Section 2. Election and Term of Office

Twelve delegates shall be elected annually for a one-year term.

Section 3. Authority

The authority of the delegate shall be defined by the Council.

Section 4. Responsibility

The delegate shall:

- a. make every effort to attend the assigned meeting
- b. represent FCC within the limits defined by the Council
- c. transmit pertinent learnings, actions, and recommendations to the Council
- d. assume other responsibilities as assigned by the Council or the FCC in Assembly

ARTICLE VII

MINISTERIAL LEADERSHIP

Section 1. Definition

A ministerial leader shall be any minister ordained, commissioned or licensed in accordance with the Constitution of the UCC and with whom the FCC establishes a covenantal relationship.

Section 2. Authority

A Minister(s) of FCC shall have the specific authority defined in the Constitution of the United Church of Christ.

Section 3. Responsibilities

The responsibilities of the minister(s) shall be outlined in the Call to Covenant.

Section 4. Duties

The Minister (s) of FCC shall:

- a. manage the Church according to the policies established by the FCC in Assembly and by the Council
- b. employ, direct, promote and terminate office staff of the FCC
- c. serves as ex officio member of all committees
- d. guide the Council in carrying out its responsibilities for oversight and coordination of policy and activities
- e. represent FCC and serve as spokespersons on matters of established policies and positions

Section 5. Term of Leadership

- a. The election of a Minister shall be for an indefinite period.
- b. Termination of leadership shall be in accordance with the Bylaws of the United Church of Christ and within terms of the covenantal relationship.

ARTICLE VIII

PROPERTY

The church may, in its corporate name, acquire by purchase, gift, bequest or otherwise; and own, hold, invest, reinvest or dispose of property both real and personal for such work as the Church may undertake; and may purchase, own, receive, hold, manage, care for and transfer, rent, lease, mortgage or otherwise encumber, sell, assign, transfer, and convey such property for the general purposes of the Church. It may receive and hold in trust both real and personal property, and invest and reinvest the same, and make any contract for promoting the objects and purposes of the Church.

ARTICLE IX

OFFICIAL NEWSLETTER

THE SPIRE shall be the official newsletter of FCC and shall be provided to each member on the active membership list.

ARTICLE X

PARLIAMENTARY AUTHORITY

The rules contained in Roberts Rules of Order Revised shall govern meetings of FCC in all cases to which they are applicable and in which they are not inconsistent with these bylaws.

ARTICLE XI

AMENDMENTS

Section 1. Amendments with Notice

- a. The Bylaws Committee shall receive proposed amendments at least 120 days prior to the FCC annual meeting.
- b. Amendments proposed by the Bylaws Committee shall be submitted to the Council prior to the publication of the Call to Annual Meeting. Notice to the members shall be included in that Call.
- c. These bylaws may be amended with prior notice at any annual or special meeting of FCC by a two-thirds vote of members present and voting.

Section 2 Amendment without Notice

These bylaws may be amended without prior notice at any annual or special meeting of FCC by a 99% vote of all members present and voting.

Section 3. At any meeting these bylaws may be temporarily set aside by the unanimous vote of the members present.

AMENDMENT LOG

In 1985 the church adopted a complete revision of its Constitution and Bylaws. It is intend that any amendment made after that date be promptly written into its appropriate section. However, at times it may be helpful to know what the regulation was prior to the amendment. This historical log gives that knowledge. Current reading is not reprinted.

1988 – ADD “f” to Article III, Section 4.

CHANGE Article IV, Section 5d FROM:
...adopt the budget...

1989 – CHANGE Article V, Section 3a FROM:

Members of the Finance Committee shall serve a two-year term and shall serve until their successors are elected. Members may serve no more than two consecutive terms in the same position.

1991 – CHANGE Article IV, Section 5d FROM:

Establish financial policies and procedures, present a recommended budget, provide for the review of financial records by a qualified accountant and present a financial statement to the membership

CHANGE Article V, Section 6g, 1, 2, and 6 FOM

1. establish a program...
2. request names of candidates for elective office
6. develop a plan to maintain an up-to-date mailing list

CHANGE Article VII, Title and Section 1 FROM:

Ordained Leadership: shall be any minister(s) of the United Church of Christ with whom FCC establishes a covenantal relationship.

ADD New Section 2: Authority

CHANGE FROM: Section 2. Responsibilities

The Minister of FCC shall:

- a. preach and teach the gospel
- b. administer the sacraments and rites of the church
- c. exercise pastoral care and leadership

RENUMBER Sections 2, 3, 4 to 3, 4, 5

AMENDMENT LOG - - cont'd log

1992 – CHANGE Article I Title FROM:
Name, Purpose and Functions

ADD New section 4: Dissolution

1995 - CHANGE FROM Article V Standing Committees
Sec. 2 Composition

- b. The Parish Care Committee shall be composed of nine (9) Deacons elected by the FCC in Assembly

ADD – ADULT after nine (9)

CHANGE FROM Article V Standing Committees

Sec. 2 Composition

- g. Youth members may be nominated and elected as voting members of any committee

ADD - Youth elected to the Parish Care Committee may serve as Deacon

CHANGE Article IV The Church Council

Sec. 2 Composition

- b. There shall be twelve (12) Deacons: the nine (9) members of the Parish Care Committee...

ADD – ADULT – after nine (9)

1996 - Article II – Membership – Section 5

CHANGE – Separated Section 5, making Section 5 a definition of status and Section 6 changes in that status.

Sec. 5. Change in Membership Status

- a. Transfer
A member may request and shall be granted a letter of transfer to another church.
- b. Release
A member may request in writing to be released from membership.
- d. Inactive Status
 1. Members not responsive to two years of FCC efforts to help them carry out membership responsibilities shall be placed on the inactive list.
 2. Members whose addresses have been unknown for two years shall be place on the inactive list.
 3. A member may request to be returned to active status.

AMENDMENT LOG - - cont'd.

- d. Authority
All members shall be received into Church membership, granted letters of transfer, placed on an inactive membership list, reinstated to active membership or released from membership by the Council.

ARTICLE IV Section 5. Responsibilities

CHANGE sec. 5 i – Change the words purpose and authority to accountability and responsibilities.

- i. establish standing and special committees of the Council as deemed necessary for the performance of its duties and define the purpose and authority of such committees

ARTICLE IV Section 9. Duties of Officers

CHANGE Sec. 9 c

- c. The Clerk shall be responsible for ensuring that records are maintained of meetings of FCC in Assembly, the Council and the Executive Committee of the Council, and that members are properly notified of FCC Annual and Special Meetings.

ARTICLE IV Section 10 – Executive Committee

CHANGE to Standing Committees of the Council

Section 10. Executive Committee

There shall be an Executive Committee of the Council composed of the Moderator, Assistant Moderator, Clerk, Chief Financial Officer and Ministers of the FCC. This Committee shall transact business of emergency nature between Council meetings. All transactions of this Committee shall be reported in full at the next regularly scheduled meeting of the Council.

ARTICLE V – Standing Committees

Section 4. Accountability

Standing committees shall be accountable to FCC membership and report to the Council.

ADD ELECTED Standing . . .

ARTICLE V Sec. 6 g – The Stewardship Committee

OMIT Sec. 6 g 6 – renumber 7-11 to 6-10

- 6. maintain up-to-date lists for:
 - a. active members
 - b. inactive members
 - c. Spire mailing

AMENDMENT LOG – cont'd.

ARTICLE V Sec. 2 – Composition

OMIT Stewardship (a)

- (b) as is
- (c) add Stewardship
- (d) use c
- (e) use d
- (f) use e

2003 – ARTICLE V, Section 6.g.3

OMIT...such slate shall indicate who is to chair the standing committees

RENUMBER Section 6.g. 2-3-4-5 to 6.g.2. a-b-c-d-e
Section 6.g. 6-7-8-9-10 to 6.g. 3-4-5-6-7

CHANGE ARTICLE V. Section 3.a. FROM:
a. Members of the Financial Committee shall serve until their successors are elected...

CHANGE ARTICLE IV, Section 6.d. FROM:
d. Members of the Financial Committee shall serve until their successors are elected...

CHANGE ARTICLE IV, Section 2 FROM:
Section 2. Composition

CHANGE Section 2. a-b-c FROM:
There shall be ...

CHANGE Section 2.d FROM:
There may be two (2) youths.

CHANGE ARTICLE IV, Section 12 FROM:
A majority of the Council including the Moderator or Assistant Moderator shall constitute a quorum at any meeting of the Council.

OMIT "...unless the person is physically or mentally disabled." FROM both ARTICLE II, Section 5.c.i and ARTICLE II, Section 5.c.ii

CHANGE ARTICLE II, Section 6.b. FROM:
b. Release: a member may request in writing to be released from membership

CHANGE ARTICLE II, Section 6. c. FROM:
c. Return: a member may request in writing to be returned to active status

ADD "d" to ARTICLE V, Section 1

CHANGE ARTICLE V, Section 1. e-f-g-h to f-g-h-i

ADD new ARTICLE V, Section 1.e.

12c

AMENDMENT LOG – cont'd.

CHANGE ARTICLE V, Section 4 FROM:

12c

Elected Standing Committees shall be accountable to FCC membership and report to the Council.

ADD "i" to ARTICLE V, Section 6.

2004 Article V, Section 2.g.

CHANGE FROM:

The Chair of a committee shall be elected by the FCC in assembly.